

Purvis Eureka Car Club of Australia Inc

(Incorporated in Victoria. No A0047126B)

P.O. Box 306

DUBLIN SA 5501

www.PurvisEurekaCarClub.com.au



**Purvis Eureka Car
Club of Australia**

NOTICE of ANNUAL GENERAL MEETING

CALL FOR NOMINATIONS TO THE CLUB COMMITTEE

CALL FOR NOMINATIONS FOR CLUB COORDINATORS

The **Annual General Meeting** of the Purvis Eureka Car Club of Australia Incorporated will be held as follows:

Venue: **Palm Valley Motel 15 Quarter Sessions Rd,
Tarro NSW 2322**

Date: **Sunday 22nd October, 2017**

Time: **9.30 am**

The Agenda for the Annual General Meeting will be as follows:

- To receive Committee reports about the activities of the Club during the last financial year; and
- To elect Officers of the Club and the other ordinary members of the Committee; and
- To elect Club Coordinators; and
- To receive and consider the "Annual Statement" that must be submitted to the Registrar of Incorporated Associations; and
- To decide on the amount of the Annual Subscription Fee and the new member Joining Fee, and
- Conduct any other special business that may have been raised by Members prior to the AGM
- Discuss and confirm 2018 National Meet location
- Receive nominations for 2019 National Meet

This is a preliminary notice only and the main intention is to call for nominations from Members of the Club for positions on the Committee, and as Club Coordinators. As an almost "virtual" Club we face some real challenges in relation to meeting procedures, voting, etc but we want to try to keep things as simple as possible. There are, however, some minimum requirements to which we must adhere.

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EXPLANATORY NOTES - COMMITTEE

All committee positions are declared vacant at a point during the meeting, then the process begins for the Election of a new committee.

The Committee of the Club consists of:

- President
- Vice-President
- Treasurer
- Secretary
- 5 (Five) other "ordinary" Members

Under our Club Constitution, all Committee members are elected at an AGM and hold office until the following AGM, where they are all eligible for re-election.

A Nomination for Committee form is attached. All nominations need to be approved by the person so nominated. If you want to nominate another Club Member to the Committee you should obviously contact them first to see if they would be happy to be on the Committee; complete and sign the form; send it to the person you have nominated. They will then need to sign the form and return to the Club Secretary, before the meeting. Any member can nominate themselves for a position on the Committee, and simply needs to complete the form, sign it, and send it to the Club Secretary.

Sorry if this seems tedious, but "them's the rules"

In order to try to make things a little easier, if you have a scanner or a digital camera, we will accept digital images of appropriately signed forms (ie you don't have to actually post the form - instead complete the necessary details, sign the form, then scan and email to the next person who needs to see it).

All Nominees are invited to forward a brief (say 250 words) paragraph (and maybe a photo) about themselves and how they can see themselves contributing to the Club if elected. If more Nominations are received that there are vacancies and a ballot is required, these details will be distributed to all members with voting ballot papers so that they all have a better idea of who they are voting for.

Please contact the Club Secretary asap if you have any questions about this process.

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EXPLANATORY NOTES – CLUB COORDINATORS

The initial Club Committee decided that it would create some “ex-officio” Club Coordinator roles to assist with running the Club. The Club Coordinator positions are not Committee Members, but work closely with the Committee in performing their particular role. A Committee Member may also take on a Coordinator role.

Club Coordinators:

The Committee decided to create the following positions:

- A State Coordinator for each State, and International
- A Merchandising Coordinator
- A National Meet Coordinator
- A “Eureka Register” Coordinator

Summary of Roles:

- State Coordinators main objective is to promote the Club in their State and do whatever they can to increase membership in their State. This may include coordinating Club runs, organizing attendance at car shows, local publicity, etc. The State Coordinators will seek Committee approval before making any financial commitments on behalf of the Club.
- Merchandising Coordinator provides an objective view of which merchandising items are appropriate, sources suppliers, quotes, etc, and liaises with suppliers in terms of ordering goods, keeping track of stock on hand, fulfilling members’ orders for merchandise, etc. The Merchandising Coordinator will seek Committee approval before making any financial commitments on behalf of the Club.
- National Meet Coordinator has general responsibility for organizing the Club’s Annual National Meet. It would be quite feasible for the State Coordinator for the planned venue for the following year’s Meet to be nominated as the National Meet Coordinator. The National Meet Coordinator will seek Committee approval before making any financial commitments on behalf of the Club.

The election process is exactly as described for Nomination for Committee. Any Member can propose another member for a Club Coordinator position, as long as they get approval from the Nominee. Alternatively, if you would like to nominate yourself for a Club Coordinator position, you will just need to sign the form and send it in.

Whichever way you do it, and whether you post or fax forms or scan and email them, the completed form must be with the Club Secretary no later than 13th October, 2017.

Please contact the Club Secretary asap if you have any questions about this process.

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NOMINATION for COMMITTEE – 2017/2018

I,
(Member name)

of
(Address)

being a member of the **Purvis Eureka Car Club of Australia Incorporated,**

propose
(Name of nominee)

to the Committee position (s) as indicated below:

- | | |
|--------------------------|------------------------------------------------|
| <input type="checkbox"/> | President |
| <input type="checkbox"/> | Vice-President |
| <input type="checkbox"/> | Treasurer |
| <input type="checkbox"/> | Secretary |
| <input type="checkbox"/> | Other Committee Member (5 positions available) |

Signed: Date:

Nomination Accepted by the Nominee:

Signed: Date:

Notes:

- Nominations cannot be accepted without the Acceptance of the Nominee
- Any member may nominate themselves for one or more committee positions
- Both Nominator and Nominee must be financial members of the Eureka Car Club of Australia Inc.
- Completed Nomination Forms must be in the hands of the Club Secretary no later than 13th October, 2017
- Nomination forms may be returned to the Club Secretary by:
 - Post to P.O. Box 306, DUBLIN SA 5501
 - Facsimile to (08) 85292546
 - By scanning and email to secretary@purviseurekacarclub.com.au
- If insufficient Nominations are received to fill all positions on the Committee, further nominations may be received at the AGM
- If more than one member is nominated for any position, or more nominations are received than positions available, a postal ballot will be held, as provided in the Club Constitution.

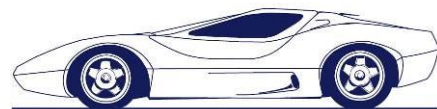
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FORM OF APPOINTMENT OF PROXY 2017/2018

I,
(name)

of
(address)

being a member of the **Eureka Car Club of Australia Incorporated,**

appoint
(name of proxy holder)

of
(address of proxy holder)

being a member of that Incorporated Association, as my proxy to vote for me on my behalf at the annual/special* general meeting of the Association to be held on-

.....
(date of meeting)

and at any adjournment of that meeting.

My proxy is authorised to vote in favour or/against* following resolution (insert details of resolution.

.....
.....
.....
.....

.....
Signed

.....
Date

*Delete if not applicable